

*The Future of Facilities:  
Adapting to a Changing Environment*

GAPPA 2024  
Call for Programs  
Jekyll Island Convention Center  
Jekyll Island, GA  
May 25 – 29, 2024



GAPPA invites you to submit a program presenting solutions for improvement, sharing of best practices, or innovative approaches relevant to facilities professionals throughout the educational community.

Daniel Warren  
[daniel.warren@sgsc.edu](mailto:daniel.warren@sgsc.edu)

## GAPPA 2024 CALL FOR PROGRAMS

The GAPPA 2024 Annual Meeting and Tradeshow offers an opportunity for you to be part of the outstanding professional development program, to participate in discussions, and share effective strategies to the many challenges facing facilities professionals.

Our goal for programming is to meet the needs and interests of professionals and decision makers representing all aspects of educational facilities operations in public and private institutions throughout our educational community: Universities, colleges, community colleges and K-12. Proposals will provide a program that offers innovative, comprehensive, and diverse treatment of issues facing facilities professionals.

**Submit proposals based on the following criteria** (see attached proposed schedule for dates and times of the educational sessions):

- Submissions from GAPPA educational institute members
- Submissions from GAPPA Business Partners
- Relevant to 2024 theme: ***The Future of Facilities: Adapting to a Changing Environment***
- Length: 45-Minutes to include Q&A
- Title: 3 to 5 words in length
- Abstract: 5 to 7 sentences
- Three learning outcomes which support the conference theme
- Contact information for all proposed presenters (limit 4) to include: full name and title, name of institution/company, phone number, and email
- Short bio for each presenter (for session introductions)

Please be mindful that submissions should be **educational in nature**, not a company specific "sales pitch." Successful proposals are related to a project, program, process, service, method, idea, etc. Please share this "Call for Programs" with others in your organization who are interested in presenting but may not be on the GAPPA contact list.

Email submissions to [daniel.warren@sgsc.edu](mailto:daniel.warren@sgsc.edu) no later than January 31, 2024.

## GAPPA 2024 CALL FOR PROGRAMS

### Speaker Registration Requirements:

- Business Partner (BP) speakers (2) must be registered as either an event exhibitor/sponsor attendee, or as a speaker. If your program is selected registration instructions will be provided.
- Educational Institute (EDU) speakers (2) must be registered as an attendee or speaker. If your program is selected registration instructions will be provided. Institutional registration opens March 1, 2024.
- Speaker registration (BP & EDU) includes full access to event:
  1. Educational sessions (Saturday – Tuesday)
  2. Tradeshow (Sunday & Monday)
  3. All event meals (Sunday - Wednesday)

Visit [gappa.org](http://gappa.org) for more information about GAPPA. Please contact us if you have any questions or concerns regarding the “Call for Programs.” With your participation, we will have a great Annual Meeting and Tradeshow. We look forward to seeing you in May for **GAPPA 2024!**

Thank you,

*Daniel Warren*

Daniel Warren, GAPPA 2<sup>nd</sup> Vice President

Director of Facilities

South Georgia State College

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[daniel.warren@sgsc.edu](mailto:daniel.warren@sgsc.edu)

**Submission deadline: January 31, 2024**

# GAPPA 2024 CALL FOR PROGRAMS

## PROPOSED SCHEDULE

### Saturday

- 12:00 pm - 4:00 pm Registration/Vendor Set-up
- 1:00 pm - 1:45pm Preconference Workshop 1
- 2:00 pm - 2:45pm Preconference Workshop 2
- 3:00 pm - 3:45pm First Timers Session

### Sunday

- 7:30 am - 8:30 am Golf Registration
- 8:30 am - 2:00 pm Golf Tournament & Luncheon
- 12:00 pm - 3:00 pm Vendor Set-up
- 12:00 pm - 7:00 pm Event Registration
- 12:00 pm - 7:00 pm Hospitality Suite
- 3:00 pm - 6:00 pm **Trade Show Open**
- 6:00 pm - 7:00 pm Cocktail Reception
- 7:00 pm - 8:00 pm Sponsor Appreciation Dinner
- 7:30 pm - 10:00 pm Casino Night/Auction (must be 18 years or older to participate)

### Monday

- 8:00 am - 2:00 pm Registration
- 7:30 am - 8:30am Opening Breakfast
- 8:30 am - 3:00 pm Hospitality Suite
- **8:30 am - 12:00 pm Trade Show Open (door prizes at 11:30am)**
- 12:00 pm - 1:00 pm Sponsor/Attendee Lunch
- 1:00 pm - 1:45 pm **Educational Sessions (A&B)**

### Tuesday

- 7:00 am - 8:00 am Breakfast/Annual Business Meeting
- 8:00 am - 2:00 pm Registration Desk
- 8:00 am - 1:45 pm Hospitality
- 8:00 am - 8:45 am APPA Update
- 9:00 am - 9:45 am **Educational Sessions (A&B)**
- 10:00 am - 10:45 am **Educational Sessions (A&B)**
- 11:00 am - 11:45 am **Educational Sessions (A&B)**
- 12:00 pm - 1:00 pm Lunch/SRAPPA Update
- 1:00 pm - 1:45 pm **Educational Sessions (A&B)**

### Wednesday

- 8:00 am - 9:00 am Closing Breakfast
- 9:00 am - 10:00 am Break/Hotel Checkout
- 10:00am - 12:00 pm Closing and Door Prizes

**Submission deadline: January 31, 2024**